

Acquaintance with the processing of personal data

pursuant to Article 13 of REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and Act no. 18/2018 Z.z. on the Protection of Personal Data and on Amendments to Certain Acts.

A. Controller identification data:

Controller: **JJ Electronic, s.r.o** with registered office **A. Hlinku 3, 02201 Cadca, Slovak Republic**, ID: **36386294** (hereinafter referred to as "the Controller").

B. Purpose of the processing of personal data by Controller:

Data processing for purpose of the processing of Accounting documents; Customer database; Taking requests from the persons concerned.

C. List of Personal data:

- name, surname and title,
- telephone number, e-mail address,
- permanent residence, temporary residence,

D. Additional information

1. Personal data in the scope of name, surname, permanent residence processed for purpose of Accounting documents are processed within the meaning of Article 6, 1 (c), Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR) - processing of personal data is necessary under a special regulation or an international treaty binding on the Slovak Republic.

2. Personal data in the scope of the name, surname, permanent residence, telephone number, e-mail address processed for purpose of the Customer database within the meaning of Article 6 1 (b), Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR) - the processing of personal data is essential for the performance of the contract.

5. Personal data will be provided to third parties within the meaning of the law (Customs Office, Tax Office, ...) and Processors, Companies **Novatech s.r.o**, **Sango s.r.o.**, **ITQ – Inštitút teórie kvality s.r.o.** and **PROFI Audit, s. r. o.** (hereinafter referred to as "Processors") on the basis of contracts.

6. The Controller declares that when selecting intermediaries, they have taken due account of their professional, technical, organizational and personnel capability and their ability to guarantee the security of the processed personal data by measures under Act no. 18/2018 Z.z. on the

protection of personal data and Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR).

7. The Controller declares that he has taken all measures pursuant to Act no. 18/2018 Z.z. on Personal Data Protection and Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR), and hereby undertakes to protect such data from accidental and unlawful damage and destruction, accidental loss, alteration, unauthorized access and disclosure, as well as from any other inadmissible forms of processing within the meaning of the measures taken in the impact assessment on the protection of personal data.

8. Processors undertakes to process personal data only to the extent and under the terms negotiated in the mediation of the intermediary by the processing of personal data.

9. The Controller declares that he will not provide personal information to other Intermediaries than the ones listed in this Notice.

10. A Controller declares that it will collect personal data to the extent necessary to fulfill the intended purpose and process it only in accordance with the purpose for which it was collected.

11. A Controller is required to keep confidential the personal data he is processing. The duty of confidentiality persists even after the processing of personal data has ended.

12. The Data protection officer is established in the company.

Contact details:

E-mail: gdpr@jj-electronic.com phone: +421 41 430 4119

E. Personal data archiving time:

1. Accounting documents – 10 years,
2. Customer Database – 10 years

Guidance on the rights of the data subject:

Right of access by the data subject

1. The person concerned shall have the right to obtain from the controller a confirmation of the processing of the personal data concerning him / her and, if so, he shall have the right to access such personal data and the following information:
 - (a) processing purposes;
 - (b) the category of personal data concerned;
 - (c) the recipients or categories of beneficiaries to whom personal data have been or will be made available, in particular recipients in third countries or international organizations;
 - (d) where applicable, the foreseeable period for the retention of personal data or, if that is not possible, the criteria for its determination;
 - (e) the existence of the right to require the operator to correct personal data relating to the data subject or to erase or restrict the processing thereof or to object to such processing;
 - (f) the right to lodge a complaint with the supervisory authority;
 - (g) where personal data have not been obtained from the data subject, any available information as to their source;
 - (h) the existence of automated decision-making, including the profiling referred to in Article 22 1 and 4 of the Regulations and, in such cases, at least meaningful information on the procedure followed, as well as the meaning and foreseeable consequences of such processing for the person concerned.
2. Where personal data are transferred to a third country or to an international organization, the person concerned shall have the right to be informed of adequate safeguards pursuant to Article 46 of the Transmission Regulation.
3. An operator shall provide a copy of the personal data being processed. For any further copies requested by the person concerned, the operator may charge an appropriate fee corresponding to the administrative cost. Where the person concerned has made the request by electronic means, the information shall be provided in a commonly used electronic form, unless the person concerned has requested a different means.
4. The right to obtain the copy referred to in paragraph 3 shall not have an adverse effect on the rights and freedoms of others.

Right to rectification

The person concerned shall have the right to correct the incorrect personal data relating to him without undue delay. With regard to processing purposes, the person concerned is entitled to supplement incomplete personal data, including by providing a supplementary statement.

Right to erasure ('right to be forgotten')

1. The person concerned shall also have the right to obtain without undue delay the erasure of the personal data relating to him and the controller shall, without undue delay, erase the personal data if any of the following is true:

- (a) personal data are no longer needed for purposes for which they were obtained or otherwise processed;
- (b) the person concerned withdraws the consent under which the processing is carried out, pursuant to Article 6 (1) (a) Regulations or Article 9 Article 2 (a) the Regulations, and where there is no other legal basis for processing;
- (c) the person concerned objects to the processing under Article 21 (1) and do not preclude any legitimate reason for processing, or the person concerned objects to processing under Article 21 2 Regulations;
- (d) personal data has been processed unlawfully;
- (e) personal data must be erased in order to comply with a statutory obligation under Union law or the law of the Member State to which the operator is subject;
- (f) personal data were obtained in connection with the provision of information society services pursuant to Article 8 1 Regulations.

2. Where an operator has disclosed personal data and is required to delete personal data pursuant to paragraph 1, taking due account of available technology and the cost of implementing the measures, it shall take appropriate measures, including technical measures, to inform operators carrying out the processing of personal data that the person concerned requests them, to delete all references to these personal data, copies or replicas.

3. Paragraphs 1 and 2 shall not apply if processing is necessary:

- (a) the exercise of the right to freedom of expression and information;
- (b) to comply with a legal obligation which requires treatment under Union law or the law of the Member State to which the operator is subject, or in order to carry out a task carried out in the public interest or in the exercise of official authority entrusted to the operator;
- (c) on grounds of public interest in the field of public health, in accordance with Article 9 Article 2 (h) and (i) of the Regulations, as well as Article 9 3 Regulations;
- (d) for the purposes of archiving in the public interest, for the purposes of scientific or historical research or for statistical purposes under Article 89 1 Regulations, where it is probable that the right referred to in paragraph 1 will prevent or seriously impair the attainment of the objectives of such processing, or
- (e) for the purposes of proving, applying or defending legal claims.

Right to restrict of processing

1. The person concerned shall have the right to limit the processing to the operator in respect of either of the following:

- (a) the person concerned contests the correctness of the personal data during a period allowing the operator to verify the accuracy of the personal data;

(b) the processing is unlawful and the person concerned objects to the deletion of personal data and asks, instead, to limit their use;

(c) the operator no longer requires personal data for processing but is required by the person concerned to prove, enforce or defend the legal claims;

(d) the person concerned objected to the processing under Article 21 (1) of the Regulation, pending verification that the legitimate reasons on the part of the operator outweigh the legitimate reasons of the person concerned.

2. Where processing has been restricted pursuant to paragraph 1, such personal data shall be processed only with the consent of the person concerned or for the purposes of proving, applying or defending legal rights or for the protection of the rights of another natural or legal person or for reasons of overriding public interest or Member State.

3. The operator concerned shall inform the affected person who has reached the limitation of processing under paragraph 1 before the processing restriction is lifted.

The right to data portability

1. The data subject shall have the right to obtain personal data relating to him / her which he has provided to the operator in a structured, commonly used and machine-readable format and shall have the right to transfer such data to another operator without the operator to whom that personal data has been provided, defended if:

(a) the processing is based on the consent referred to in Article 6 (1) (a) Regulations or Article 9 Article 2 (a) the Regulations or the contract referred to in Article 6 (1) b) Regulations, a

(b) where the processing is carried out by automated means.

2. The data subject shall, in exercising his right to the portability of data referred to in paragraph 1, have the right to transfer personal data directly from one operator to the other operator, as far as technically possible.

3. The application of the right referred to in paragraph 1 of this Article shall be without prejudice to Article 17 of the Regulation. That right shall not apply to the processing necessary to fulfill the task carried out in the public interest or in the exercise of the public authority entrusted to the operator.

4. The right referred to in paragraph 1 shall not have adverse effects on the rights and freedoms of others.

The right to object

1. The person concerned shall at any time have the right to object, on grounds relating to his or her particular situation against the processing of personal data concerning him or her, which is carried out pursuant to Article 6 (1) (e) or (f) Regulations, including opposition to profiling, based on those provisions. An operator may not further process personal data unless it establishes the necessary legitimate reasons for processing that outweigh the interests, rights and freedoms of the person concerned or the grounds for proving, enforcing or defending legal claims.

2. Where personal data are processed for the purposes of direct marketing, the person concerned shall have the right at any time to object to the processing of personal data concerning him / her for the purposes of such marketing, including profiling to the extent that he relates to such direct marketing.
3. If the person concerned objects to processing for direct marketing purposes, personal data may no longer be processed for such purposes.
4. The person concerned shall expressly draw attention to the right referred to in points (1) and (2) at the earliest when communicating with it, and this right shall be presented in a clear and separate way from any other information.
5. In relation to the use of the information society services and notwithstanding Directive 2002/58 / EC, the person concerned may exercise his right to object by automated means using the technical specifications.
6. Where personal data are processed for purposes of scientific or historical research or for statistical purposes, 89 para. 1 Regulation, the person concerned has the right to object, on grounds relating to his / her particular situation, to the processing of personal data concerning him / her, except where the processing is necessary for the performance of a task on grounds of public interest.

Notification obligation regarding rectification or erasure of personal data or restriction of processing

An operator shall notify any recipient to whom personal data have been provided of any correction or deletion of personal data or limitation of processing carried out pursuant to Article 16, Article 17 (1) and Article 18 of the Regulation, unless this proves to be impossible or does not require disproportionate effort. The operator shall inform the person concerned of those beneficiaries if the person concerned so requests.

Right to lodge a complaint with a supervisory authority

The person concerned has, pursuant to § 100 of Act 18/2018 Z.z. to initiate proceedings in the event that it is directly concerned with its rights provided for by this Act. The Office will assess the complaint within 30 days of receipt of the complaint. The Office shall inform the tenderer of the manner of handling the complaint within 30 days of the date of receipt of the complaint.